The Triad Meeting: Candidate, Mentor, and Administrator - Working Together to Support Growth

The Triad Meeting between the Site Administrator, Mentor, and the Candidate is important to the success of the new teacher. Having knowledge of the school/district goals, policies, and expectations will help the candidate gain a better understanding of the school culture and aid in a successful teaching year. Remember that **the work of each Participating Teacher is confidential**. The process of Induction and the evidence in the portfolio are formative. Participating Teachers have the option of sharing as much or as little of their formative assessment activities. **The Individual Learning Plan is designed and implemented solely for the purpose of professional growth and developing the beginning teacher, not for evaluation and employment purposes**.

Preparing for the Meeting:

Candidate: Be sure to complete the part of the Individual Learning Plan titled Triad Meeting with your Administrator located in section one before you meet with your Administrator. Reflect upon what you want to discuss with your Administrator and what support you want for the year to best support the areas you want to grow in. Be sure to bring (and share electronically) your Individual Learning Plan with Section 1 completed and share with your Administrator so he/she can achieve a deeper understanding of program components. Having this information completed and being able to share it with the Administrator at the meeting will be instrumental in adequately supporting your professional growth.

Mentor: Schedule the Triad Meeting. Be sure to connect with your Candidate's Administrator EARLY in the school year to get this scheduled as **this meeting MUST take place prior to October break.**

The Triad Meeting:

During the meeting, use the triad tool to document the conversation, goals, and actions of how the Candidate, Mentor, and Administrator will help support these goals.. These goals should align with the CSTPs, inform the Candidate's inquiry cycle, support their growth in the CSTPs, and deepen the Candidate's reflective practice.

If you need help or support in setting up the meeting, please contact the Induction Program Coordinator.